

Friday, July 20, 2018

The Maryland Board of Occupational Therapy Practice

Chairperson: Wanda Banks, MA, OTR/L

Via Teleconference

GENERAL SESSION MINUTES

**8:30 a.m. REVIEW INSTRUCTIONS FOR GOOGLE HANGOUTS MEETING**

**8:45 a.m.--EXECUTIVE SESSION TO REVIEW CORRESPONDENCE**

**9:00—GENERAL SESSION -- OPEN MEETING**

**In Attendance**

**Members of the Board**

Chairperson.....Wanda Banks, MA, OTR/L  
Vice Chairperson.....Dan Martin, OTR/L, FAAPM, FASSET, CMTPT/CDN  
Secretary.....Kimberly Goodman, MS, OTR/L  
OT Member.....Kim Sands, OTD, OTR/L  
OTA Member.....Sarah Quirk, COTA/L  
Consumer Member.....Marylin Pierre, Esq.  
Consumer Member.....E.J. Quinn, Capt. USN (Ret.)

**Staff**

Executive Director.....Donna Seidel  
Assistant Director.....Lauren Murray  
Board Counsel.....Carla Boyd

**Guests**

Boards Director.....Kim Lang  
Legislative Coordinator.....Lillian Reese  
MOTA Representative.....Sonia Lawson  
Policy Partners Representative.....Rachael Faulkner

1. Ms. Banks called the General Session to order at 9:01 a.m.
2. Ms. Banks asked for a motion to approve the July General Session Agenda. Ms. Goodman made a motion. Mr. Martin seconded it. All were in favor.
3. Ms. Banks asked for a motion to approve the June General Session Minutes. Ms. Quirk made a motion. Ms. Pierre seconded it. All were in favor.
4. Ms. Banks asked for a motion to approve the ratification of 17 OTs and 8 OTAs from June's Executive Session. Ms. Quirk made a motion. Mr. Martin seconded it. All were in favor.

## **REPORTS**

### **1. Office of Attorney General (OAG)--Carla Boyd**

#### **a. Telehealth Update—**

- i. Ms. Boyd relayed to the Board that Board Counsels met on July 9<sup>th</sup> to discuss plans regarding how to move forward with regulations for several Boards, specifically those related to telehealth.
- ii. The Physician's Board would like their regulations to be more expansive, but the Secretary's office would like all of the Boards to adopt regulations that are more consistent across the Boards.
- iii. Kathleen Ellis (Principal Counsel) indicated that the Secretary drafted some proposed regulations, but the Board Counsel declined to accept those. She drafted some proposed regulations in response, and the Secretary's office declined to accept them.
- iv. Ms. Lawson is on a workgroup with the Maryland Health Commission which is also working on telehealth regulations. School-based therapists are not in favor to do teletherapy, but some other focuses might be. She is willing to provide information as needed.

#### **b. Office of Inspector General Bulletin re: Ethics and Conflicts of Interest—**

- i. The Office of the Inspector General released a bulletin as a reminder of the ethics rules for how employees should conduct a department's business.
- ii. Questions should be directed towards to the State Ethics Commission (SEC). Ms. Boyd will send out the contact information for the SEC.
- iii. Informal advice from the SEC is considered at each commission meeting. Formal advice must be requested in writing, and it will be answered within 60 days.
- iv. Mike Lord, the Director of the SEC, has offered to give a presentation to the Board. Ms. Murray asked if the Board should have Mr. Lord present in October. Mr. Martin and Ms. Banks agreed.

### **2. Administrative Reports – FY'18**

Staff: Donna Seidel, Lauren Murray

#### **a. Online Renewals Wrap-Up**

- i. The renewal period officially ended on June 30<sup>th</sup> with 1,541 OTs and 470 OTAs renewing, for a total of 2,011 renewals.
- ii. As a result of not renewing, 203 OTs' and 80 OTAs' licenses were expired.
- iii. The renewal rate was 88% with 82% of these licensees being NBCOT-certified.

#### **b. Meeting with System Automation**

- i. Ms. Murray, Ms. Lane and Ms. Goetz met with System Automation to create a plan for implementing online verifications, roster requests and continuing competency requests. The process has already begun, and the new features are scheduled to go live at the beginning of October.

- c. Future meetings in conference room & Google Hangouts
  - i. After a successful last meeting held in the conference room downstairs, and because of the large number of other workers on the 4<sup>th</sup> floor, Ms. Murray has reserved the downstairs conference for all Board meetings for the next several months.
  - ii. Earlier this morning, the Board reviewed the procedures for Google Hangouts, which may be used for future teleconferences.
- d. OT Board Important Dates Timeline
  - i. Ms. Seidel and Ms. Murray updated the timeline to include Senate Bill 80 and the upcoming additions of Choosing Wisely and online services.
- e. Office of Inspector General Audit
  - i. An inspector from the Office of the Inspector General recently made contact with the Board Office to make sure that duties pertaining to collecting money and issuing licenses are kept separate. The Board Staff is working with the inspector to assure her that the office in compliance.

### 3. Legislation/Regulations Committee –

Sarah Quirk, COTA

Marylin Pierre, Esquire, Consumer Member

Staff: Donna Seidel, Lauren Murray

- a. Dry Needling Regulation Development, Daniel Martin, OTR/L, FAAPM, FASSET, CMTPT/CDN
  - i. Mr. Martin had nothing new to report, and he will let everyone know when it's done.
  - ii. Ms. Murray let Mr. Martin know that the Board Office has been receiving inquiries regarding dry needling, and Mr. Martin would like some public commentary to find out how people feel about dry needling regulations in the future.
- b. Proposed COMAR 10.09.59.04 and 10.09.59.07
  - i. This regulation pertains to the addition of art therapists in terms of mental health.
  - ii. The Board did not find any problems with this regulation.
- c. Ms. Faulkner reminded that the Curling Commission will be issuing a series of recommendations for all of education funding, how special education is funded and how the OTs will be funded.

### 4. Continuing Education Committee –

Kimberly Goodman, MS, OTR

Kim Sands, OTD, OTR/L

Sarah Quirk, COTA

Staff: Denise Goetz

- a. Ms. Goodman will stop into the office to pick up some of the CCRs to review on Monday.

1. Boards and Commission Chairperson Meeting
  - a. 9/04/18, 10:00 a.m. - noon, Metro Executive Building, Room 110, 4201 Patterson Ave.
2. Ms. Banks has been appointed to the Board for another term.
3. Citizen Advocacy Center Meeting—October 16 and 17, 2018 in Washington, DC
  - a. Ms. Murray will send the Board members information on this meeting for any of those who wish to attend.

Ms. Banks adjourned the meeting at 9:48 a.m.